

**DETERMINATION AND FINDINGS**  
**FOR**  
**SOLE SOURCE EXTENSION OF CONTRACT**

Contract No.: CW12929  
Caption: Inmate Telephone Services  
Proposed Contractor: Inmate Telephone Inc.  
Program Agency: Department of Corrections (DOC)

**Findings**

**1. Authorization**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701 and 2005.2(b)

**2. Minimum Need**

The Office of Contracting and Procurement, on behalf of the Department of Corrections is seeking to extend the current contract with Inmate Telephone, Inc. to provide and operate inmate telephone services to avoid a disruption in services. The contractor, Inmate Telephone Inc. directly bills the cost of calls to the family and friends of the inmates.

**3. Estimated Fair and Reasonable Cost**

The estimated fair and reasonable price to provide the required services for the period April 1, 2016 through December 31, 2017 is at no cost to the district.

**4. Facts that Justify a Sole Source Procurement**

- A. The current contract expires on March 31, 2016.
- B. The Office of Contracting and Procurements Information Technology division, in preparation for an Offender Management System solicitation conducted a request for information which was used as market research. A new inmate telephone system is going to be written into the solicitation as an option. Several offerors responded and submitted their information during the request for information process; however, inmate telephone services need to continue with the current vendor until a new contract is awarded.
- C. Inmate Telephone Inc. is currently providing satisfactory services for the required inmate phone services and is uniquely positioned to ensure continuity of services.

- D. A sole source extension is the most advantageous method of fulfilling the District's need until a new contract can be competitively awarded. Inmate Telephone Inc. has agreed to continue services based on existing contract (no cost) structure, mentioned above.

**5. CERTIFICATION BY THE AGENCY HEAD:**

I hereby certify that the findings set forth above are true, correct, and complete to the best of my knowledge and that the proposed contract extension is in the best interest of the District of Columbia.

\_\_\_\_\_  
Thomas Faust  
Director  
Department of Corrections

\_\_\_\_\_  
Date

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the 27 DCMR 1304, 1700, 1701 and 2005.6(b). I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

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Deborah J. White  
Contracting Officer  
Office of Contracting and Procurement

\_\_\_\_\_  
Date

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

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George A. Schutter  
Chief Procurement Officer  
Office of Contracting and Procurement

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Date